

Service Area Plan
Department of Accounts
Financial Systems Maintenance (72402)

Service Area – Financial Systems Maintenance

Background Information

Service Area Description

Systems maintenance area maintains existing systems including CARS, CIPPS, & FAACS. This area also maintains existing web applications such as Reportline, Payline, and Redi Virginia. Maintenance is distinguished from development in that development involves creating new functionality, whereas maintenance supports the continued use of existing functionality.

Service Area Alignment to Mission

This service area supports the mission of DOA by maintaining the systems that provide a uniform system of accounting for the Commonwealth.

Service Area Statutory Authority

§ 2.2-802 General accounting and clearance through Comptroller.

In the Department the Comptroller shall maintain a complete system of general accounting to comprehend the financial transactions of every state department, division, officer, board, commission, institution or other agency owned or controlled by the Commonwealth, whether at the seat of government or not. All transactions in public funds shall clear through the Comptroller's office.

(Code 1950, § 2-162; 1958, c. 124; 1966, c. 677, § 2.1-195; 2001, c. 844.)

Service Area Customer Base

Customers	Served	Potential
Employees at Commonwealth Agencies and Institutions that use statewide systems	230	230

Service Area Products and Services

- The product for this area is programming code.

Factors Impacting Service Area Products and Services

The ability to attract and retain talented employees to handle the complex issues that DOA must address. The impact of new Code and accounting requirements on our system and business.

Anticipated Changes to Service Area Products and Services

We anticipate enhancements to our systems identified through analysis and enhancements which will be required to meet new Code or accounting requirements.

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Service Area Financial Summary

- This area is completely funded by general fund dollars.

	<u>Fiscal Year 2007</u>		<u>Fiscal Year 2008</u>	
	General Fund	Nongeneral Fund	General Fund	Nongeneral Fund
Base Budget	\$938,710	\$0	\$938,710	\$0
Changes to Base	\$70,896	\$0	\$70,896	\$0
SERVICE AREA	\$1,009,606	\$0	\$1,009,606	\$0

Service Area Objectives, Measures, and Strategies

Objective 72402.01

Comply with legislated deadlines for system upgrades.

The general assembly sometimes passes legislation that requires DOA to make changes to our major systems. This can impact CARS, CIPPS, FAACS and some other minor systems. This objective recognizes that these changes must be completed by the legislated deadline.

This Objective Supports the Following Agency Goals:

- Maintain the integrity of the accounting and payroll systems of the Commonwealth to provide for accurate financial and accounting information.
(This objective ensures that the integrity of the financial systems is maintained.)

This Objective Has The Following Measure(s):

- **Measure 72402.01.01**

Percent of time legislated deadlines for system upgrades are met.

Measure Type: Outcome

Measure Frequency: Annually

Measure Baseline: 100%, 2005

Measure Target: 100%, 2006-2008 biennium

Measure Source and Calculation: The source of the measure is whether the programming changes were made by the deadline.

Objective 72402.01 Has the Following Strategies:

- Monitor mandated projects to ensure that legislated deadlines are met 100% of the time.